

ADVISORY NO. 66

TOPIC: DELIVERY OF CARRIER MAIL

Attached is the commission's memorandum regarding delivery of carrier mail.

There are several major changes coming which will further increase the necessity for only one address statewide. The commission will be implementing computer settings of all hearings after January 1, 1993. Medical Dispute Resolution will be forwarding all timed notices only to the Austin representative.

Unless you advise us to the contrary, we will amend the records in January to list our post office box as the single address for your notices and mail. As a practical matter, the notice will be put in our box anyway, but changing the address will prevent misdirected mail. Several major clients have been using our P.O. Drawer 13367, Austin, Texas 78711 for the past few years. If you wish further information or want to discuss, please call Ron Ogden.

FLAHIVE, OGDEN & LATSON