



ADVISORY NO. 495

TOPIC: **Is your EDI Compliance Coordinator Accurately filed with the Division?**

The new Division of Workers' Compensation EDI rules have now been adopted. They are slated to take effect on September 1, 2015. The 61-page rule adoption order (including the DWC's preamble comments to the rules) is located at: <http://www.tdi.texas.gov/wc/rules/adopted/documents/aomsr0115.pdf>.

During a recent public meeting discussing the new rules, senior members of the Division's staff expressed concern that carriers are not complying with their obligation to designate an EDI Compliance Coordinator, or to keep that information current with the Division.

Division Rule 134.808(b) provides:

(b) Each insurance carrier, including those using external trading partners, must designate one individual to the division as the EDI Compliance Coordinator and provide the individual's name, working title, mailing address, email address, and telephone number in the form and manner prescribed by the division. The EDI Compliance Coordinator must:

- (1) Be a centrally-located employee of the insurance carrier who has the responsibility for EDI reporting;
- (2) Receive and appropriately disperse data reporting information received from the division; and
- (3) Serve as the central compliance control for data reporting under this subchapter.

This notice is given to the Division using an EDI-03 form. Our office recently obtained a list of Texas EDI Compliance Coordinators from the Division. If you have not completed and filed an EDI-03, we recommend that you do so at this time. If you are unsure whether your EDI Compliance Coordinator information on file with the Division is accurate, we can review that information with you and help you confirm the name and contact information that the agency has on file for your company. If needed, we can assist you in completing a new or updated EDI-03 form and getting it on file. Please contact Heather Terrones at hta@fol.com with any inquiries regarding your EDI-03 information.

FLAHIVE, OGDEN & LATSON

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